

Romanby Primary School
The Close
Romanby
Northallerton
North Yorkshire
DL7 8BL

Headteacher: Mr. J. Foxwell

Telephone: 01609 781178
www.romanby.n-yorks.sch.uk
Email: admin@romanby.n-yorks.sch.uk

25th February 2021

Dear Parents,

RE: Full opening arrangements from 8th March

As you will be aware, the Prime Minister has announced that all school-age children will return to full-time on-site provision from 8th March [What parents and carers need to know about early years providers, schools and colleges \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)

Attendance

From 8 March, attendance is mandatory for all children. If your child is following public health advice, e.g. they are shielding or have coronavirus, you will not be penalised for any non-attendance. Children not attending for these reasons will continue to receive remote education where appropriate.

Children who are self-isolating due to presenting with symptoms of coronavirus, or have been exposed to somebody presenting with symptoms of coronavirus, must not attend school until the self-isolation period has passed or they test negative for coronavirus.

If your child is unable to attend school as normal please contact the school office so that we can discuss with you how your child can access remote education.

Protective measures

While the risk to children becoming severely unwell due to coronavirus is considered to be low, we will continue to put social distancing and infection control measures in place, in line with the results of the relevant risk assessments, to help keep all members of our school community safe.

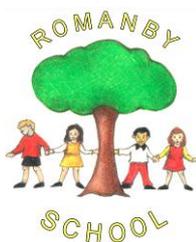
In order to assist us in minimising risk of infection, please ensure your child is only bringing essential items to the school site each day, including:

- Lunch boxes
- Hats and coats
- Books
- Water bottles
- Mobile phones
- School bags
- PE Kits
- Fruit for a snack at breaktime (the national free fruit scheme for EYFS/KS1 should also restart)

We will again be using staggered starting and finishing times until further notice, to allow for effective social distancing and infection control. Please see the table below for information on when



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we expect groups of children to arrive at school and when they should be picked up. Teachers will come out to collect the children in the morning and return them to parents in the same way at the end of the day. A designated area will be identified for each class. Parents can bring children onto the playground as it is safer than waiting outside the gates near the road but must adhere to social distancing guidelines with their children when on the playground. We also ask that parents wear face coverings while on the school site. Please use the main gate to enter the site and the gate opposite the WI hall to leave the school site. If you have more than one child and they have different start times you can wait on the playground but please adhere to social distancing guidelines. If you arrive late please send your child in through the main door to be registered by the office staff.

Class	Arrival time	Pick-up time
Rec/Y1 Mrs Allen	9.00am	3.25pm
Rec/Y1 Mrs Hugill	8.50am	3.15pm
Y1/2 Miss Hillary	8.55am	3.20pm
Y1/2 Mrs Weeks / Mrs Crocker	8.50am	3.15pm
Y3/4 Miss Lewis	9.00am	3.25pm
Y3/4 Miss Payne	8.50am	3.15pm
Y3/4 Mrs Bradnam / Mrs Everitt	9.00am	3.25pm
Y5 Mrs Mayhew / Mrs Howe	8.50am	3.15pm
Y6 Mrs Seal	9.00am	3.25pm
Y6 Mrs Clarke	8.50am	3.15pm

If, for any reason, you are unable to pick up or drop off your child during these allocated slots, please contact the school office as soon as possible.

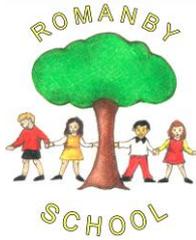
Infection control and social distancing measures

It is important that we maintain proportionate infection control and social distancing measures when we welcome back all children and staff. To ensure everyone's safety, we will be enforcing the following as part of our risk management plan:

- Anyone who is unwell and displaying symptoms of coronavirus will be asked to stay at home.
- Robust hand and respiratory hygiene practises will be encouraged and enforced.



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- Enhanced cleaning will be undertaken as necessary, including cleaning any frequently touched surfaces throughout the day.
- The NHS 'Test and Trace' system will be actively used and followed.
- Limitations will be placed on the number of people staff and children encounter during the school day.
- Large gatherings will be avoided, e.g. assemblies and collective worship. Assemblies may be in classrooms rather than together in a shared space.
- Children will be grouped together in "bubbles" and asked to remain in these groups.
- As well as staggered start and finish times, we will have staggered breaks and lunch times to keep the children within their own groups as much as possible e.g. EYFS/KS1, Y3/4, Y5/6.
- Classrooms will be arranged to allow for social distancing as much as possible. It is recognised that younger children will not always be able to maintain social distancing.
- Children will be asked to remain at least two metres away from members of staff, where practicable.
- Parents must not enter the school building unless they have made an appointment.
- Keeping spaces well-ventilated (e.g. by opening windows, or propping doors open where it's safe to do so).
- Learning and breaktimes will also take place outdoors where possible. Please make sure that your child is dressed for the weather.
- Washing hands frequently with soap and water for 20 seconds and drying them thoroughly e.g. when arriving in school, before and after eating, and after sneezing or coughing.
- We will operate a 'walk on the left' procedure in corridors.

Should any of the above protective measures change at any time, including the need to close a class bubble or the school due to a local lockdown, we will contact you via email as soon as possible.

If your child becomes unwell

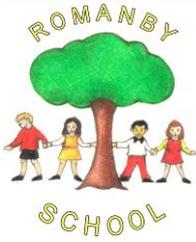
If your child becomes unwell at school and develops a new, continuous cough, a high temperature, or a loss of, or change in, their normal sense of smell or taste, they will be sent home immediately. They will self-isolate within the school and be supervised, as necessary, until they can be collected. The school will contact you via telephone as soon as possible should your child need to go home.

If we do not have your up-to-date contact details, please contact the school office as soon as possible to notify us of any changes.

Please contact the school office via telephone to notify us that your child will not be attending. We also ask that you notify the school office as soon as possible with the results of any coronavirus tests your child has undertaken.



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Catering arrangements

The school kitchen will be fully open from the 8th March. Information about the choice menu is available at <https://www.northyorks.gov.uk/school-meals>. Free school meals (FSM) will be provided as normal.

Children will be asked to remain in their designated groups at lunchtime. Children in EYFS/KS1 will eat their lunches in the hall although some of the children in KS2 will eat in their classrooms. There will be no free flow rota as before. Infection control and social distancing measures will be enforced during lunchtime and we ask that children do not share food, utensils, or cups at this time.

We will review all these arrangements as any new guidance is published and are committed to supporting you and your child as they transition back into a school routine.

Should you have any queries or concerns after reading the information in this letter, please contact the school office via telephone on 01609 781178 or via email at admin@romanby.n-yorks.sch.uk to discuss these as soon as possible.

Thank you for your continued support during this tough time. We appreciate your efforts, and we look forward to welcoming back all of our children.

Yours sincerely,

J. Foxwell



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