

Romanby Primary School  
The Close  
Romanby  
Northallerton  
North Yorkshire  
DL7 8BL

Headteacher: Mr. J. Foxwell

Telephone: 01609 781178  
www.romanby.n-yorks.sch.uk  
Email: [admin@romanby.n-yorks.sch.uk](mailto:admin@romanby.n-yorks.sch.uk)

29<sup>th</sup> January 2021

Dear Parent/Carer,

## Romanby Update

This week we were informed that Schools will close as usual over February half-term and are not expected to remain open to vulnerable children and the children of critical workers during that week. National free school meal vouchers are not being issued during the February half-term. There is wider government support in place for families and children outside of term-time through the Covid Winter Grant Scheme. We will share details as we get them.

We have received 14 netbooks as part of the DfE laptop programme. If you are struggling with learning at home due to a lack of devices please contact the office explaining your situation and we will try and prioritise who these are loaned to.

We have also been asked to share the following link with parents by the local authority  
<https://www.safeguardingchildren.co.uk/news/advice-for-parents-during-lockdown-3/>

A reminder that next week we have our parent evening meetings. This will take the same format as we did in the Autumn term using an online booking system and video call and enable you to talk to staff about your child's learning. We have set the system up so that teacher appointments will be available during the day if staff are not teaching in school as well as some after school appointments. The booking is live until 3.30pm on Sunday at <https://romanby.schoolcloud.co.uk/> where you can see the available days and times for each teacher. A short guide on how to add appointments is included with this letter. Please use the email address that you have linked to school and ensure you use your child's full name e.g. Thomas not Tom. These sessions have been set up to allow video by default but if you prefer not to be visible then you have the option to turn off the camera on your device. They will also work if you do not have a camera on your device. The following link explains how the meeting will take place [Video Appointments: Parents - How to attend appointments over video call - SchoolCloud Parents Evening \(parentseveningsystem.co.uk\)](https://parentseveningsystem.co.uk/)

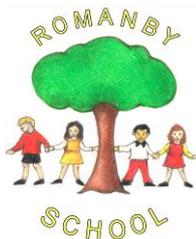
Thank you to the people who responded to our questionnaire or have sent emails about our current learning provision for children at home and in school. We have made some improvements in the last week and will look at other things we can do.

*A message from Mrs Clarke our English leader;*

It is important that children continue to read at home for both enjoyment and information. Regular reading significantly helps children with their learning and their understanding of the wider world. We are aware that it has become more difficult to access physical books but we would like to encourage everyone to make the most of our fabulous community library for free online books.



RRSA: Article 28 – We have the right to a good quality education.



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Northallerton library have a wide range of online books, which are free to borrow. To access e-books and e-audios the children will need individual library accounts in order to log in to the app/site with their library card number and pin number given to them through NYCC libraries.

Anyone can set up a library account via phone/email or online please see the following link:  
<https://www.northyorks.gov.uk/how-join-library>

If you would prefer a physical book or would like to borrow a game or jigsaw puzzle, you can also use the 'click and collect' service from Northallerton library. We really would like to encourage everyone to access this fabulous service and keep on reading. If you have any questions, please contact your class teacher.

Like you we have seen the latest government updates this week that schools will not open fully after half term. Like you many of the staff are parents and know that juggling learning at home and having to work is difficult and we share your frustration. However, we all want to be free of the restrictions as soon as we can so ask for your support. If at least one parent is a critical worker, you can send your child to school, **but only if required**. Children who can stay at home should stay at home. If these restrictions are not followed, this could have serious consequences on the outbreak in the community, and it risks undermining the school's ability to provide provision.

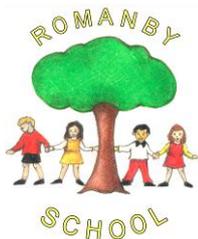
We know that children and parents are doing their best in difficult circumstances. We hope that everyone has a good weekend and has a break from schoolwork.

Yours sincerely,

J. Foxwell



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## Parents' Guide for Booking Appointments

Browse to <https://romanby.schoolcloud.co.uk/>

Your Details

|                   |                   |         |
|-------------------|-------------------|---------|
| Title             | First Name        | Surname |
| Mrs               | Rachael           | Abbot   |
| Email             | Confirm Email     |         |
| rabbot4@gmail.com | rabbot4@gmail.com |         |

Student's Details

|            |         |               |
|------------|---------|---------------|
| First Name | Surname | Date Of Birth |
| Ben        | Abbot   | 20 July 2000  |

### Step 1: Login

Fill out the details on the page then click the *Log In* button.  
A confirmation of your appointments will be sent to the email address you provide.

Parents' Evening

This parents' evening is an opportunity to meet your child's teacher. Please enter the school via the main entrance and sign in at reception.

Click a date to continue:

- Thursday, 16th March  
Open for bookings
- Friday, 17th March  
Open for bookings

[I'm unable to attend](#)

### Step 2: Select Parents' Evening

Click on the date you wish to book.  
Unable to make all of the dates listed? Click *I'm unable to attend*.

Choose Booking Mode

Select how you'd like to book your appointments using the option below, and then hit Next.

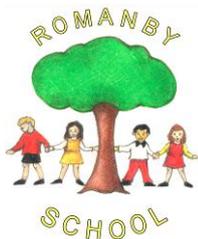
- Automatic  
Automatically book the best possible times based on your availability
- Manual  
Choose the time you would like to see each teacher

### Step 3: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.  
We recommend choosing the automatic booking mode when browsing on a mobile device.



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Choose Teachers

If there is a teacher you do not wish to see, please untick them before you continue.

Ben Abbot

Mr J Brown  
SENCO

Mrs A Wheeler  
Class 11A

[Continue to Book Appointments](#)

#### Step 4: Choose Teachers

If you chose the automatic booking mode, drag the sliders at the top of the screen to indicate the earliest and latest you can attend. Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.

Confirm Appointment Times

The following appointments have been reserved for two minutes. If you're happy with them, please choose the Accept button at the bottom.

|       | Teacher       | Student | Subject     | Room |
|-------|---------------|---------|-------------|------|
| 17:10 | Mr J Sinclair | Ben     | English     | E6   |
| 17:25 | Mrs D Mumford | Ben     | Mathematics | M2   |
| 17:45 | Dr R Monamara | Andrew  | French      | L4   |

[Accept Appointments](#) [Cancel Appointments](#)

#### Step 5a (Automatic): Book Appointments

If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose Accept at the bottom left.

If it wasn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode (Step 5b).

|       | Mr J Brown<br>SENCO (A2)<br>Ben     | Miss B Patel<br>Class 10E (H3)<br>Andrew | Mrs A Wheeler<br>Class 11A (L1)<br>Ben |
|-------|-------------------------------------|--|--|
| 16:30 | <input type="checkbox"/>            | <input checked="" type="checkbox"/>      | <input type="checkbox"/>               |
| 16:40 | <input type="checkbox"/>            | <input type="checkbox"/>                 | <input type="checkbox"/>               |
| 16:50 | <input checked="" type="checkbox"/> | <input type="checkbox"/>                 | <input checked="" type="checkbox"/>    |
| 17:00 | <input checked="" type="checkbox"/> | <input type="checkbox"/>                 | <input checked="" type="checkbox"/>    |

#### Step 5b (Manual): Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable.

To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time. You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.

Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.

View 11 Selected Evening Appointments (10:00 - 10:00) Thursday, 18th April

| Time  | Teacher       | Student | Subject     | Room |
|-------|---------------|---------|-------------|------|
| 10:00 | Mr J Brown    | Ben     | English     | E6   |
| 10:10 | Mrs D Mumford | Ben     | Mathematics | M2   |
| 10:20 | Dr R Monamara | Andrew  | French      | L4   |
| 10:30 | Mr J Brown    | Ben     | English     | E6   |
| 10:40 | Mrs D Mumford | Ben     | Mathematics | M2   |
| 10:50 | Dr R Monamara | Andrew  | French      | L4   |
| 10:00 | Mr J Brown    | Ben     | English     | E6   |

#### Step 6: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.



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