

Romanby Primary School Climate Action Plan – September 2025

1. Action plan goal: establishing the school's baseline

Action	Steps	Timeline for the action or expected completion date	Resources
Create a sustainability working group	Assemble a team of your staff members and stakeholders to collaborate on sustainability projects. This team will discuss, plan and implement sustainable practices.	September 2025	Staff: Education staff, operational staff, senior leadership team Cost: Free – done in house
Build your staff knowledge and awareness	Increase your staff team's knowledge and awareness of the key issues, and challenges related to sustainability and climate change.	December 2025	Staff: Education staff, operational staff, senior leadership team Cost: Free – done in house
Understand your school's carbon footprint by identifying where your emissions come from.	Use an online tool such as Keep Britain Tidy's to get a breakdown of carbon emissions.	December 2025	Staff: Education staff, operational staff, senior leadership team Cost: Free if using resources provided
Understand your school's energy efficiency by conducting a review of energy use.	Review the Recommendation Report from your Display Energy Certificate [DEC] to understand the schools' energy efficiency.	December 2025	Staff: Education staff, operational staff, senior leadership team Cost: Free – done in house
Understand your curriculum by reviewing for climate change content.	Review curriculum to understand where climate change/ careers features/ could feature.	July 2026	Staff: Education staff, operational staff, senior leadership team Cost: Free- several projects offer opportunities

2. Action plan goal: decarbonisation

Action	Steps	Timeline for the action or expected completion date	Resources
Planning: assess buildings for draughts and leaks to reduce heating demand.	Assess building for areas of heat loss. Make small changes to help prevent heat loss e.g. draft excluders. Use energy saving trust for more tips.	April 2026	Staff: Operational staff, senior leadership team Cost: Free
Planning: assess how well you are using your existing heat system/s.	Check that your building/s management and heating systems are running efficiently and correctly. Explore options for training if needed.	April 2026	Staff: Operational staff, senior leadership team Cost: Free/£
Reduce carbon emissions in our buildings by changing the light bulbs to LED bulbs in each school building.	Purchase LED lights and replace existing lightbulbs.	April 2026	Staff: Operational staff, senior leadership team Cost: Low
Change behaviours in our communities by running a 'Switch-off' campaign.	Encourage students and staff to turn off lights and monitors. Provide information to parents/carers in your newsletters.	1 month	Staff: Education staff, operational staff, senior leadership team Cost: Free

3. Action plan goal: biodiversity

Action	Steps	Timeline for the action or expected completion date	Resources
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Increase our school's knowledge of biodiversity by joining an online biodiversity network.	Sign up to Education Nature Park for more resources.	1 day	Staff: educational staff/ senior leadership team Cost: Free
Increase biodiversity on school property by tree planting.	Select an area of school ground suitable for tree planting. Research and select suitable trees for the area. Plant more trees on school grounds. Educate staff and students on their maintenance.	Spring 2026 (extra time over summer needed for watering and mulching new plants)	Staff Education staff, operational staff, senior leadership team, Cost Low
Increase biodiversity on school property by rewilding areas of school's grounds.	Select an area of school ground suitable for rewilding. Decide what type of rewilding (wildflower field, pond, insect hotels etc.). Buy native plants, stop using chemicals/ pesticides. Let the area grow. Educate staff and students on their maintenance.	July 2026, 1 month – 1 year (depending on complexity of project)	Staff: Education staff, operational staff, senior leadership team, students Cost: Varied depending on complexity of project
Increase biodiversity on school property by growing food at your school.	Locate an area to grow food. Advertise amongst pupils. Grow food and get students/staff/ parents involved in maintenance/ harvest. Distribute food or use for cooking lessons.	July 2026, 1 – 12 months	Staff: Educational staff/ senior leadership team Cost: Low / dependant on size of garden

4. Action plan goal: climate education and green careers

Action	Steps	Timeline for the action or expected completion date	Resources
Share with staff and pupils what climate change action we are taking by promoting successes and achievements.	Assemblies, newsletters. Get students involved e.g. with planting or maintaining.	Ongoing	Staff: Education staff, senior leadership team Cost: Free
Increase our school's knowledge of climate change initiatives by joining a climate network.	Research networks and decide which is the best for your school to keep up to date with latest information and opportunities. Sign up to the network. Start engaging with network, attend meetings, read newsletters etc.	1 day, then ongoing	Staff: Education staff, senior leadership team Cost: Free
Embed sustainability and climate education in the wider curriculum by incorporating it in lessons.	Get lead staff on board early. Use resources with information on how to embed. Embed climate change in other lessons. Review impact.	July 2026	Staff: Educational staff/ senior leadership team Cost: Free
Embed sustainability and climate education in the wider curriculum by inviting external speakers to come into school.	Arrange for external speakers to come into school to run workshops/ talks.	July 2026	Staff: Education staff, senior leadership team Cost: Free- several projects offer opportunities
Embed sustainability and climate education in the wider curriculum by teaching climate change beyond limitations of a classroom.	Use resources to find ways to learn outside the classroom.	1 day	Staff: Educational staff/ senior leadership team Cost: Free

5. Action plan goal: resilience and adaptation

Action	Steps	Timeline for the action or expected completion date	Resources
Planning: Assess your school's risk and vulnerability to climate change.	Use tools to assess your climate risk. Vulnerability analysis to identify the most at-risk areas of the school, such as aging infrastructure or vulnerable student populations.	April 2026	Staff: Education staff, operational staff, senior leadership team Cost: Dependant on actions chosen
Increase our school's knowledge of resilience and adaptation by raising awareness and educating.	Integrate climate education into the curriculum. Involve students and staff in resilience-building activities.	April 2026	Staff: Education staff, senior leadership team Cost: Free
Increase our school's knowledge of resilience and adaptation by promoting water conservation practices.	Run a campaign within your school. This could include posters or newsletters about conserving and not wasting water.	April 2026	Staff: Education staff, senior leadership team Cost: Free
Prepare our schools for the physical impacts of overheating from climate change by installing sail shading.	Locate suitable positioning for solar shading. Purchase sail shading. Install grounds shade sail Train staff how to use and maintain. Encourage pupils to use during periods of hot weather.	July 2026	Staff: Operational staff, senior leadership team Cost: ££
Prepare our schools for the physical impacts of climate change by installing water efficient fixtures.	Conduct a review/audit of water fixtures. Identify possible areas of efficiency. Measures: <ul style="list-style-type: none"> low-flow taps 	Ongoing	Staff: Operational staff, senior leadership team Cost: Low

	<ul style="list-style-type: none"> • dual flush toilets Install fixtures. Train staff how to use and maintain.		
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6. Action plan goal: active and sustainable travel

Action	Steps	Timeline for the action or expected completion date	Resources
Establish a regular travel survey	Periodically collect information on how your staff, children, visitors and suppliers travel to and from your setting.	December 2025	Staff: Education staff, senior leadership team Cost: Free
Encourage active travel by providing cycle skills for students.	Organise external cycle skills lessons for students to improve their skills and safety on their bikes	Spring/Summer 2026	Staff: Education staff, senior leadership team Cost: £300
Encourage active travel by providing bike/ scooter storage.	Locate suitable and secure space within school grounds. Install cycle storage/ scooter storage for pupils to use to lock their bikes.	Spring/Summer 2026	Staff: Education staff, operational staff, senior leadership team Cost: £1k
Encourage active travel by providing cycle to work scheme for school staff.	Promote amongst staff.	1 day	Staff: Education staff, senior leadership team Cost: Free to sign up
Encourage active travel e.g. walking to school.	Share the benefits of walking to school with staff, children and parents	Spring/Summer 2026	Staff: Education staff, senior leadership team Cost: Free

7. Action plan goal: air quality

Action	Steps	Timeline for the action or expected completion date	Resources
Planning: Create an asthma friendly school plan.	Collect a register of all pupils with asthma. Create a school wide emergency asthma plan. Choose an asthma lead. Adopt a policy for inhaler techniques and emergency treatment.	1 week, ongoing	Staff: Education staff, operational staff, senior leadership team Cost: Free
Planning: get an understanding of your school's air quality by monitoring ventilation	Distribute monitors. Collect air quality data	1 month ongoing	Staff: Education staff, operational staff, senior leadership team Cost: Free

8. Action plan goal: waste, consumption and recycling

Action	Steps	Timeline for the action or expected completion date	Resources
Reduce waste by cutting down single use plastic water bottles.	Ensure access to fresh drinking water (drinking fountains) for refills.	1 week, ongoing	Staff: Education staff, operational staff, senior leadership team Cost: Low
Reduce waste by lowering single use plastic.	Review the school's procurement policy and identify any single use plastics that can be eliminated.	1 week, ongoing	Staff: School management team, senior leadership team Cost: Low

Encourage reuse by running second-hand uniform event.	Run a uniform event at school for second hand uniform exchange and purchase.	Termly	Staff: Education staff, senior leadership team Cost: Free
Encourage reuse by hosting swap events.	Host a swap event where students can swap clothes, books, and games. Donate surplus to charities.	1 week	Staff: Education staff, senior leadership team Cost: Free
Increase recycling by setting up a recycling hub.	Take part in The Green School Project	1 week- ongoing	Staff: Education staff, senior leadership team Cost: Low
Increase recycling by using recycled paper.	Review the school's procurement policy and ensure paper purchased is recycled.	1 week- ongoing	Staff: Education staff, operational staff, senior leadership team Cost: Low
Increase recycling by improving recycling facilities in the school.	Ensure that all classrooms have a recycling bin. Recruit dedicated recycling monitors to support staff and students.	1 week – ongoing	Staff: Education staff, operational staff, senior leadership team Cost: Low
Increase our school's knowledge of waste, consumption and recycling by running a campaign at school to: <ul style="list-style-type: none"> • remove single use plastics • promote recycling, repairing, reusing, and reducing waste. 	Hold assemblies and lessons. Run poster competition for children. Advertise on social media. Join a competitive challenge.	1 month	Staff: Education staff, senior leadership team Cost: Varying

9. Action plan goal: food

Action	Steps	Timeline for the action or expected completion date	Resources
Planning: include sustainability standards in school food policy or contract	Talk with kitchen staff /catering team. Contact NYES for support: Review your school food contract.	1 month, ongoing	Staff: Operational staff, senior leadership team, kitchen staff Cost: Free
Improve energy efficiency of school by assessing kitchen energy use.	Talk with your kitchen staff/catering team. Review efficiency of school kitchen.	2 months - ongoing	Staff: Operational staff, senior leadership team, kitchen staff Cost: Free
Increase our school's knowledge of food by running a sustainable food campaign at school.	Develop a campaign and link this with other national campaigns	2 months - ongoing	Staff: All school staff Cost: Free